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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **APPLICATlON FOR USE OF TOWN PROPERTY**  **UNDER THE JURlSDICTION OF CLINTON PARK & RECREATION** | | | | | | | | | | | | | | | | | |
| **TODAY’S DATE:**       **DATE OF EVENT:**       **START TIME:**       **END TIME:** | | | | | | | | | | | | | | | | | |
| **ORGANIZATION:** | | | | | | | | | | | | | | | | | |
| **REPRESENTATIVE’S NAME:** | | | | | | | | **TITLE:** | | | | | | | | | |
| **ADDRESS:** | | | | | | | | | | | | | | | | | |
| **HOME:** | | | | **CELL or WORK:** | | | | | | **FAX:** | | | | | | | |
| **EMAIL:** |  | | | | | | | | | | | | | | | | |
| **DESCRIBE FUNCTION:** | | | **APPROXIMATE ATTENDANCE:** | | | | | | | | | | | | | | |
| **BUILDING/FIELD/AREA:** | | | | | | | | | | | | | | | | | |
| **PETERS’ RECREATION COMPLEX**  145 Glenwood Road, Clinton, CT 06413 | | | | | | | | | | | | | | | | | |
| **FIELD(S) REQUESTED:**  (Check all that apply) | | **DIBONA (1)** | | | | **GIANNOTTI (2)** | | | | | | | | **LUPONE** (Lighted) | | | |
| **SKAU (3)** | | | | **HOLDEN (4)** | | | | | | | | **FOOTBALL** (Lighted) | | | |
| **PETERS UPPER** (Soccer) | | | | **PETERS LOWER** (Soccer) | | | | | | | | **FIELD SIX** | | | |
| **AREA(S):**  (Check all that apply) | | **CONCESSION STAND** | | | | **BASKETBALL COURT**  (Lighted) | | | | | | | | **TRACK** | | | |
| **SKATE PARK** | | | |  | | | | | | | |  | | | |
| **ELIOT**  Ninety Rod Road, Clinton, CT 06413 | | | | | | | | | | | | | | | | | |
| **FIELD:** | | **ELIOT LITTLE LEAGUE FIELD  ELIOT GYM** | | | | | | | | | | | | | | | |
| **INDIAN RIVER RECREATION COMPLEX**  201 Killingworth Turnpike, Clinton, CT 06413 | | | | | | | | | | | | | | | | | |
| **FIELD(S) REQUESTED:**  (Check all that apply) | | **SOCCER #1** | | | | **SOCCER #3** | | | | | | | | **BASEBALL** (Lighted) | | | |
| **SCAGLIARINI (#2)**  (Lighted Turf) | | | | **BASKETBALL** (Lighted) | | | | | | | | **PAVILION** | | | |
| **AREA(S):**  (Check all that apply) | | **SOCCER CONCESSION** | | | | **BASEBALL CONCESSION** | | | | | | | | **PLAYGROUND** | | | |
| **PICKLE BALL COURT A** | | | | **PICKLE BALL COURT B** | | | | | | | |  | | | |
| **P & R CENTER MEETING ROOM  KITCHEN FACILITY**  **# of Tables:**       **# of Chairs:** | | | | | | | | | | | | | | | |
| **CLINTON TOWN BEACH**  Waterside Lane, Clinton, CT 06413 | | | | | | | | | | | | | | | | | |
| **AREA(S):**  (Check all that apply) | | **LARGE PAVILION** | | | | **SMALL PAVILION** | | | | | | | **GRILLS** | | | | |
| **VOLLEYBALL** | | | | **BOCCI COURTS** | | | | | | | **RESTROOMS** | | | | |
| **HESER’S POND**  Corner of Airline & Old Nod Road, Clinton, CT 06413 | | | | | | | | | | | | | | | | | |
| **FACILITY:** | | | **GAZEBO** | | | | | **Other** | | | | | | | | |  |
|  |  | | | |  | | | | | | | |  | | | | |
| **WILL ADMISSION BE CHARGED?** | | | | | | | | | **YES** | | | **NO** | | | **PRICE:** | | |
| **ARE ADDITIONAL PORTABLES (AT YOUR EXPENSE) NEEDED?** | | | | | | | | | **YES** | | | **NO** | | | **QUANTITY:** | | |
| **ARE POLICE (CPD) (AT YOUR EXPENSE) NEEDED?** | | | | | | | | | **YES** | | | **NO** | | | **QUANTITY:** | | |
| **WILL FOOD BE SERVED AND/OR SOLD?** | | | | | | | | | **YES** | | | **NO** | | |  | | |
| **WILL MUSIC BE PLAYED?** | | | | | | | | | **YES** | | | **NO** | | |  | | |
| **HAS ADDITIONAL INSURANCE BEEN PROVIDED?** The Town of Clinton **must be listed as an Additional Insured**. Please submit a copy to the P&R Office **prior** to your scheduled event. | | | | | | | | | | | | **YES** | | | **NO** | | |
| **Are you requesting the services of the Dept. of Public Works  (at your expense)?** (This would be beyond their normal workday or on the weekend). | | | | | | | | | | | | **YES** | | | **NO** | | |
| **PERSON RESPONSIBLE FOR SUPERVISION OF FUNCTION:** | | | | | | |  | | | | | | | | | | |
| It is understood that the above named organization will be responsible for repair and/or replacement of any damage to building, grounds or equipment. Also, you are responsible for cleaning up after your event. If the facility is not left in a clean and orderly state, you will be charged a clean-up fee. The Town of Clinton is not liable for any damage, loss or injuries. A Bond or Security Deposit may be required. | | | | | | | | | | | | | | | | | |
| **REPRESENTATIVE’S SIGNATURE:** | | | | | | | | | | | **DATE:** | | | | |  | |
| * Please send completed information/form to: [**knichols@clintonct.org**](mailto:knichols@clintonct.org) **or mail/drop it off at** **Clinton Parks & Recreation Dept., 201 Killingworth Turnpike, Clinton, CT 06413** * Please familiarize yourself with the Rules and Regulations governing each of the facilities you have requested. (A copy is attached) These Rules & Regulations are strictly enforced. * If your request is for multiple dates (more than four (4) dates), representation from your organization is required to be present at a  P & R Commission Meeting. (Meetings are usually held on the first Tuesday of each month at the P & R Center:  201 Killingworth Turnpike; Clinton, CT at: 7:00 p.m. * An actual schedule of games and/or practices, if requesting a field, **must** accompany this form. * Requests for a Spring activity or athletic event, must be submitted to the P & R Office by February 15th. * Discussion and decisions on these requests will be made at the March P & R Commission meeting **OR** at a Special Meeting, date to be set by the P & R Commission. * Requests for a Fall activity or athletic event must be submitted to the P & R Office by July 15th. * Discussion and decisions on these requests will be made at the August P & R Commission meeting **OR** at a Special Meeting, date to be set by the P & R Commission. | | | | | | | | | | | | | | | | | |